



# BALTIMORE POLICE DEPARTMENT



STEPHANIE RAWLINGS-BLAKE  
Mayor

## VACANCY ANNOUNCEMENT

KEVIN DAVIS  
Police Commissioner

The Baltimore Police Department is currently recruiting for a Contract Specialist II-Victim Advocate to join the Family Crimes Unit. The successful candidate will work closely with Family Crimes Unit Detectives to provide swift and comprehensive services to victims of domestic violence. As a Victim Advocate, you will:

- Provide crisis counseling, safety and resource identification to adult victims of domestic violence. A lethality assessment, designed by Jacqueline Campbell, PhD, of Johns Hopkins, will be administered to each victim
- Assist victims of domestic violence with obtaining protective orders, by accompanying them to the court house and assisting with filing the petition
- Accompany detectives and officers as needed to the homes of the victims to assist with follow-up and ensuring that victims are offered services
- Accompany victims to court for protective order hearings and criminal proceedings while offering support throughout the court proceedings
- Conduct direct line communications with victims of misdemeanor and felony domestic violence cases that have been referred to the Family Crimes Units
- Serve as an intricate part by working closely with detectives and police officers to assist victims of domestic violence
- Maintain information in the domestic violence database
- Serve as a liaison between victims and law enforcement
- Assist victims in obtaining emergency shelter and housing

The successful candidate should possess the following qualifications:

- ✓ Bachelor's degree in Criminal Justice, Social Work (BSW), Human Services, or any other social justice related field
- ✓ At least one (1) year experience providing services to victims of crimes or working within the criminal justice arena
- ✓ Ability to pass a background check (no criminal convictions), drug test and polygraph exam
- ✓ A valid driver's license with a good driving record
- ✓ Ability to work independently and as part of a team
- ✓ Ability to establish a professional rapport with police personnel, supervisors, the community and outside domestic violence agencies
- ✓ Professional demeanor and appearance

Please email your cover letter, resume and three (3) professional references to the Family Crimes Unit Commander, Lt. Tiffany Brown at [tiffany.brown@baltimorepolice.org](mailto:tiffany.brown@baltimorepolice.org). The vacancy closing date is: Friday, December 11, 2015. The annual salary is \$45,000 with no benefits. Baltimore Police Department is an Equal Opportunity Employer.